

Do you Receive Supplemental Security Income (SSI)? Are You Going into a Nursing Home or Hospital and Planning to Return Home?

TIPS for keeping your SSI to Pay Your Rent and Keep your Home

If you go into a hospital or nursing home but plan to return to your home in the community, you may need to pay rent to maintain your residence. This fact sheet explains how to preserve your Supplemental Security Income (SSI) for up to THREE MONTHS in order to maintain your home during your “medical confinement” in a hospital or nursing home. If you do not take these steps, your SSI may be reduced to \$55/month the month after the month you enter the nursing home or hospital.

Supplemental Security Income (SSI) is a type of federal cash benefit for people age 65+ or who have a permanent disability and who have low income and limited resources. The maximum SSI income for a single person in NY State is \$820/month (2015), which includes a NYS supplement. It can be less depending on your other income and living arrangement.

If you follow the steps below, you may be able to receive your full SSI check for the first THREE months after the month you enter a nursing home or hospital. You can use your SSI to maintain your home. If you do not follow these steps, your SSI may be reduced to \$55/month in NY State for the time you are in the hospital or nursing home.

If you are still medically confined after 3 months, your SSI check may be reduced to \$55/month or you may be ineligible for SSI due to residence in a public medical institution. These rules are in the Social Security procedures manual - [POMS § SI 00520.140](#).
(Download at <https://secure.ssa.gov/apps10/poms.nsf/lnx/0500520140>)

What must you submit to the Social Security Office In order to continue your SSI check for 3 months? You must submit proof of TWO facts.

1. Proof that your medical confinement is not expected to last longer than 90 days. You can submit EITHER
 - a. A written certification by a physician or social worker from the hospital or nursing home, OR
 - b. The facility's admissions or other records which reflect a physician's written statement; or
 - c. Information from the attending physician's written records; AND
2. Proof that you [need to pay expenses to return home](#) –such as that you pay rent.

When must you submit this documentation? These statements must be postmarked, faxed or delivered to a Social Security Office no later than the 90th day of medical confinement, or the day of release, whichever is earlier.

MODEL FORM -- Attached is a model form you can mail, fax, or bring to the Social Security office. A physician and/or social worker from the hospital or nursing home must sign it. Keep proof that you delivered it by hand, mailed it certified, e-mailed or faxed it. This one form satisfies both of the two requirements for keeping your SSI check for 3 months.

**REQUEST FOR SSI TO CONTINUE FOR 90 DAYS DURING
TEMPORARY INSTITUTIONALIZATION**

DATE: _____ **Name of Facility** _____

TO: Social Security Administration District Manager Fax _____
Address _____
Street City NY Zip

RE: Last Name, First Name _____ **SSN:** _____

➔ MUST COMPLETE PART 1 AND PART 2 ➔

PART 1 – STAY IN NURSING HOME OR HOSPITAL IS EXPECTED TO BE LESS THAN 90 DAYS

➔ SELECT A, B OR C

A. PHYSICIAN'S CERTIFICATION OF EXPECTED DISCHARGE in 90 DAYS

The individual named above is a patient under my care in the above-named facility. Patient has been medically confined here since [date] _____. Based on this patient's medical condition, I expect patient to be discharged by 90 days after the date of admission, or by DATE _____. This is my certification that the named individual is temporarily institutionalized for purposes of SSI benefits.

SIGNED _____ **DATE** _____

Name _____ TITLE _____

ADDRESS: _____

Telephone _____

B. Physician's records attached reflecting physician's certification of expected discharge in 90 days

C. Admission records attached showing discharge occurred within 90 days or reflect physician's statement that discharge is expected to be within 90 days

PART 2 – CERTIFICATION OF SOCIAL WORKER NEED TO RETAIN SSI TO PAY EXPENSES

The above named individual is one of my clients/patients, and I am knowledgeable about his/her expenses and living arrangement. This individual was recently admitted to the above-named facility and needs his/her SSI benefits to continue at the normal level to maintain his/her home in the community. Please process this individual with temporary institutionalization benefits.

SIGNED _____ **DATE** _____

Name _____ **TITLE:** _____

ADDRESS: _____ **TELEPHONE** _____

Social Security Administration Offices in NYS – With Address and Fax Numbers

Office Name:	Address:	Fax:	Telephone / E-mail
BRONX			
BRONX SOCIAL SECURITY CARD CENTER	820 Concourse Village West, 2nd Floor, Bronx, NY 10451-3638	718-588-5058	888-864-9788 ny.sscb.bronx@ssa.gov
EAST BRONX	1380 Parker Street, Bronx, NY 10462	718-597-4041	866-931-2526 ny.fo.east.bronx@ssa.gov
HUNTS POINT	1029 East 163rd Street, 3rd Floor, Bronx, NY 10459	718-589-2129	866-220-7889 ny.fo.hunts.point@ssa.gov
LACONIA AVENUE	3247 Laconia Avenue, Bronx, NY 10469	718-325-8351	866-513-2391 ny.fo.laconia.ave@ssa.gov
NORTH BRONX	2720 Jerome Avenue, Bronx, NY 10468	718-933-3118	877-619-2852 ny.fo.north.bronx@ssa.gov
SOUTH BRONX	820 Concourse Village West, Bronx, NY 10451	718-537-2174	855-531-1684 ny.fo.south.bronx@ssa.gov
WEST FARMS	1829 Southern Boulevard, Bronx, NY 10460	718-542-1477	866-964-2558 ny.fo.west.farms@ssa.gov
BROOKLYN			
BEDFORD HEIGHTS	1540 Fulton Street, Brooklyn NY 11216	718-604-9753	866-592-4845 ny.fo.bedford.heights@ssa.gov
BORO HALL	195 Montague Street, 7th Floor, Brooklyn, NY 11201	718-243-1513 or 718-243-1438	877-531-4725 ny.fo.boro.hall@ssa.gov
BROOKLYN SOCIAL SECURITY CARD CENTER	154 Pierrepont Street, 6th floor, Brooklyn NY 11201	718-243-1629	866-331-6405 ny.sscb.brooklyn@ssa.gov
BUSHWICK	1111 Myrtle Avenue , Brooklyn, NY 11206	718-443-2026	888-327-1276 ny.fo.bushwick@ssa.gov
CANARSIE	1871 Rockaway Parkway, Brooklyn, NY 11236-5037	718-241-0462	866-667-7342 ny.fo.canarsie@ssa.gov
CYPRESS HILLS	3386 Fulton Street, Brooklyn, NY 11208	718-235-7681 or 718-827-1396	866-613-2767 ny.fo.cypress.hills@ssa.gov
FLATBUSH	2250 Nostrand Avenue, Brooklyn, NY 11210	718-859-5488	866-563-9461 ny.fo.flatbush@ssa.gov
NEW UTRECHT	7714 17th Avenue, Brooklyn, NY 11214	718 236 3026	866-585-9320

Office Name:	Address:	Fax:	Telephone / E-mail
MANHATTAN			
DOWNTOWN	123 William St., 4th Floor, NY, NY 10038	212-285-1421	866-335-1089 ny.fo.downtown@ssa.gov
EAST HARLEM	345 East 102nd Street, 4th Floor, NY, NY 10029	212-410-0217	877-445-0836 ny.fo.east.harlem@ssa.gov
EAST VILLAGE	650 East 12th Street, NY, NY 10009	212-614-1902	877-405-1447 ny.fo.east.village@ssa.gov
MANHATTAN SOCIAL SECURITY CARD CENTER	123 William St, 3rd Floor, NY, NY 10038	212-285-1614	866-657-3406 ny.sccc.manhattan@ssa.gov
MIDTOWN	237 West 48th Street, 5th Floor, NY, NY 10036	212-399-5423	866-964-0783 ny.fo.midtown@ssa.gov
UPTOWN	55 West 125th Street, 5th Floor, NY, NY 10027	212-860-6325	866-964-1301 ny.fo.uptown@ssa.gov
WASHINGTON HEIGHTS	4292 Broadway, NY, NY 10033	212-568-2667	877-445-0838 ny.fo.washington.hgts@ssa.gov
QUEENS			
FAR ROCKAWAY	113-06 Rockaway Beach Blvd, Rockaway Park, NY 11694-2321	718-474-4191	866-331-2310 ny.fo.rockaway.park@ssa.gov
FLUSHING	138-50 Barclay Avenue, Flushing NY 11355	718-661-9617	877-457-1735 ny.fo.flushing@ssa.gov
JAMAICA	1 Jamaica Center Plaza, 3rd Floor, Jamaica, NY 11432-3830	718-557-6190	866-592-0802 ny.fo.jamaica@ssa.gov
LONG ISLAND CITY	31-08 37th Avenue, Long Island City, NY 11101	718-512-0493	866-837-1096 ny.fo.long.island.city@ssa.gov
QUEENS SOCIAL SECURITY CARD CENTER	155-10 Jamaica Avenue, 2nd floor, Jamaica, NY 11432	718-557-6415	888-281-2471 ny.sccc.queens@ssa.gov
REGO PARK	63-44 Austin Street, Rego Park, NY 11374	718-896-9293	877-255-1506 ny.fo.rego.park@ssa.gov
STATEN ISLAND			
HYLAN BLVD	1510 Hylan Blvd., 2nd. Fl., Staten Island, NY 10305	718-720-3811	877-808-5456 ny.fo.hylan.blvd@ssa.gov
STATEN ISLAND	2389 Richmond Avenue, Staten Island, NY 10314	718-698-2005	866-331-5288 ny.fo.staten.island@ssa.gov

Office Name:	Address:	Fax:	Telephone / E-mail
LONG ISLAND			
FREEPORT	84 North Main Street, Freeport, NY 11520	516-223-0892	866-964-0028
MELVILLE	1121 Old Walt Whitman Rd., Suite 201, Melville, NY 11747	631-271-2311	866-964-0165
MINEOLA	211 Station Road, Mineola, NY 11501-4226	516-747-9255	866-758-1318
PATCHOGUE	75 Oak Street, Patchogue, NY 11772	631-758-7885	866-771-1991
RIVERHEAD	526 East Main Street, Riverhead, NY 11901	631-369-9470	888-397-9819
WEST BABYLON	510 Park Avenue West Babylon NY 11704	631-669-3295	866-964-7375
WESTCHESTER			
NEW ROCHELLE	85 Harrison Street, New Rochelle, NY 10801	914-633-4130	855-210-1026
PEEKSKILL	One Park Place, 3rd Floor, Peekskill, NY 10566	914-739-4761	877-840-5778
WHITE PLAINS	297 Knollwood Road, Suite 4A, White Plains, NY 10607	914-682-6174	866-331-8134
YONKERS	20 South Broadway, 10 th Floor, Yonkers, NY 10701	914-963-2546	866-331-6404
UPSTATE			
ALBANY	11A Clinton Avenue, Suite 430, Albany, NY 12207- 2397	518-431-4066	866-253-9183
AMHERST	Century Mall, 3131 Sheridan Drive, Amherst, NY 14226-1960	716-833-7646	716-833-5155
BATAVIA	Eastown Plaza, 571 E. Main Street, Batavia, NY 14020-2798	585-343-6079	866-931-7103
BINGHAMTON	2 Court Street, Suite 300, Binghamton, NY 13901	607-773-2649	866-964-3971
BUFFALO	186 Exchange Street, Suite 100, Buffalo, NY 14204	716-551-4638	855-881-0213
CORNING	200 Nasser Civic Center Plaza , Corning, NY 14830	607-936-3290	866-591-3665
DUNKIRK	437 Main Street, Suite 2, Dunkirk, NY 14048	716-366-7405	888-862-2139
ELMIRA	100 West Church Street, Suite 201, Elmira, NY 14901	607-734-6829	866-964-1715

Office Name:	Address:	Fax:	Telephone / E-mail
GENEVA	15 Lewis Street, Geneva, NY 14456	315-789-0150	866-331-7759
GLOVERSVILLE	13 North Arlington Avenue, Gloversville, NY 12078	518-725-3775	888-528-9446
GREECE	4050 W Ridge Rd, 2nd Floor, Rochester, NY 14626	585-225-4079	866-331-2204
HUDSON	747 Warren Street, Hudson, NY 12534	518-828-8976	877-828-1691
ITHACA	127 W. State Street, 2nd floor, Ithaca, NY 14850-5427	607-273-9312	866-706-8289
JAMESTOWN	321 Hazeltine Avenue, Jamestown, NY 14701	716-488-2916	877-319-3079
KINGSTON	809 Grant Ave, Lake Katrine, NY 12449	845-338-5713	866-587-4415
MONTICELLO	60 Jefferson Street, Suite #4, Monticello, NY 12701	845-794-1065	855-794-4728
NEWBURGH	3 Washington Center, Suite 301, Newburgh, NY 12550	845-561-6507	866-504-4801
NIAGARA FALLS	6540 Niagara Falls Boulevard, Niagara Falls, NY 14304-1594	716-283-1774	877-480-4992
OGDENSBURG	101 Ford Street, Ogdensburg, NY 13669	315-393-0396	866-572-8369
OLEAN	175 North Union Street, Suite 6, Olean, NY 14760	716-372-3045	877-319-5773
ONEONTA	31 Main Street, Oneonta, NY 13820	607 432-0467	877-628-6581
OSWEGO	Hillside Commons, 17 Fourth Avenue, Oswego, NY 13126	315-343-0068	866-964-7593
PLATTSBURGH	14 Durkee Street, Suite 230, Plattsburgh, NY 12901	518-572-8083	866-964-7430
POUGHKEEPSIE	332 Main Street, Poughkeepsie, NY 12601	845-452-7347	877-405-6747
QUEENSBURY	17 Cronin Road, Suite 1, Queensbury, NY 12804-3090	518-793-6681	877-404-4875
RIDGE ROAD	1900 Ridge Road, West Seneca, NY 14224	716-675-0826	800-647-9195

Office Name:	Address:	Fax:	Telephone / E-mail
ROCHESTER	1 HSBC Plaza, 100 Chestnut Street, Suite 1400, Rochester, NY 14604	585-423-7421 and 585-423-7422	866-964-2045
SCHENECTADY	One Broadway Center, 8th Floor, Schenectady, NY 12305	518-382-7847	866-964-1296
SYRACUSE	Federal Building., 4th Fl., 100 South Clinton Street, Syracuse, NY 13261	315-479-0063	866-755-4884
TROY	500 Federal Street, Suite 101, Troy, NY 12180	518-271-8492	866-770-2662
UTICA	10 Broad Street, Utica, NY 13501	315-797-1173	877-405-6750
WATERTOWN	156 Bellew Ave South, Watertown, NY 13601	315-778-3675	866-627-6995
WEST NYACK	240 West Nyack Road, West Nyack NY 10994	845-627-6640	866-755-4334